

## **What can the Area Group Records Chair do for Your District?**

- Provide the database for your district in Excel or another format.
- Provide mailing lists or labels for groups, GSRs, or district committee members
- Provide the Area Directory of area officers and committee chairs and district officers and committee chairs in hard copy or electronic format.
- Assist your district in completing the Group Information Sheets from the General Service Office
- Visit your district to discuss the need for annual updates.
- Update GSO with committee changes or group changes in your district.
- Help individuals in small towns to locate meetings (until the website meeting locater is up).