

Southern Minnesota Area Assembly 2009 Budget

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	08 BUDGET / 07 ACTUAL
Revenue														
Group Contributions	4,616	4,670	4,530	4,890	4,500	4,360	4,060	4,180	4,720	4,620	4,180	4,550	53,876	49970 / 45174
Special Contributions	110	110	560	255	130	1,058	110	110	850	1,070	110	145	4,618	3090 / 5395
Committee Revenue	420	200	300	625	0	350	0	0	500	520	0	0	2,915	2170 / 2313
Interest & Transfers	0	0	5	0	0	10	0	0	10	0	0	5	30	30 / 22
Other Revenue	2,470	250	275	150	250	275	0	250	0	275	0	250	4,445	6175 / 4323
TOTAL REVENUE	7,616	5,230	5,670	5,920	4,880	6,053	4,170	4,540	6,080	6,485	4,290	4,950	65,884	61,435 / 57,227

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	08 BUDGET / 07 ACTUAL
Expense														
Delegate's Expense	370	738	1,365	785	525	411	190	203	353	199	153	203	5,495	3810 / 4249
Officer's Travel & Lodging	925	224	2,405	204	224	0	228	224	646	299	0	224	5,603	4086 / 5726
Committee Expenses	2,009	2,699	2,482	2,552	3,092	1,837	1,362	3,702	2,577	2,567	1,377	2,437	28,693	31411 / 22892
Committee Travel & Lodging	1,843	329	4,594	598	458	0	337	329	1,215	850	14	329	10,896	5571 / 6966
Assembly Fixed Costs	100	100	175	457	100	100	100	1,100	100	100	100	100	2,632	2632 / 2647
Assembly Operating Costs	350	1,135	1,170	1,125	1,050	690	350	1,025	250	1,225	275	1,100	9,745	10285 / 7708
Other Expenses	1,000	100	100	450	100	100	100	100	150	100	220	300	2,820	5090 / 5225
TOTAL EXPENSE	6,597	5,325	12,291	6,171	5,549	3,138	2,667	6,683	5,291	5,340	2,139	4,693	65,884	61,435 / 55,414

Net Income	1,019	(95)	(6,621)	(251)	(669)	2,915	1,503	(2,143)	789	1,145	2,151	257	0	0 / 1813
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Pink Can

Pink Can Contributions	2,200	2,300	1,900	2,000	2,400	1,800	1,700	1,600	2,200	2,000	2,000	2,400	24,500	21600 / 30645
Pink Can Expenses	2,200	2,300	1,900	2,000	2,400	1,800	1,700	1,600	2,200	2,000	2,000	2,400	24,500	21600 / 22716

CAPS ON AREA ASSEMBLY FUNDS (Reference: Section Seven from Area Financial Policy)

- The total amount of the Reserve Fund shall not exceed one sixth of the current year's annual budget, excluding Pink Can Plan budget items or: **\$10,980**
- The total amount of the Area's Operating Fund shall not exceed one third of the current year's annual budget, excluding Pink Can Plan budget items or: **\$21,742**
- The maximum available funds (the total of the Reserve and Operating Funds, but excluding the Delegate's fund and the Pink Can Plan budget line items) shall never exceed one half of the current year's budget, not including Pink Can Plan budget items or: **\$31,800**
- The Delegate's Account shall never exceed the amount that it has been set forth to represent:
 - Delegate's General Service Conference Fund: **\$1200**
 - Delegate's International Fund: **\$1000**

Southern Minnesota Area Assembly 2009 Budget Worksheet

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	08 BUDGET	07 ACTUAL
Revenue															
Group Contributions															
Group Contrib.	4,536	4,610	4,460	4,810	4,410	4,300	4,000	4,120	4,600	4,550	4,120	4,450	52,966	49,250	44,673
Group Contrib. - Birthday	80	60	70	80	90	60	60	60	120	70	60	100	910	720	502
SUBTOTAL	4,616	4,670	4,530	4,890	4,500	4,360	4,060	4,180	4,720	4,620	4,180	4,550	53,876	49,970	45,174
Special Contributions															
Anonymous	0	0	5	0	0	5	0	0	5	0	0	5	20	20	105
Birthday	40	40	65	75	60	40	40	40	75	40	40	70	625	480	479
Individual	30	30	100	30	30	60	30	30	30	80	30	30	510	500	288
Refund/Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	43
In Kind	40	40	140	150	40	40	40	40	240	200	40	40	1,050	480	1,548
RounUps/Districts/Intergroups	0	0	250	0	0	913	0	0	500	750	0	0	2,413	1,750	2,931
SUBTOTAL	110	110	560	255	130	1,058	110	110	850	1,070	110	145	4,618	3,090	5,395
Committee Revenue															
Corrections	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grapevine	150	0	300	275	0	300	0	0	0	170	0	0	1,195	600	208
Literature	270	0	0	350	0	50	0	0	0	350	0	0	1,020	870	1,424
Newsletter	0	200	0	0	0	0	0	0	0	0	0	0	200	200	681
State Fair Exhibition	0	0	0	0	0	0	0	0	500	0	0	0	500	500	0
Structure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	420	200	300	625	0	350	0	0	500	520	0	0	2,915	2,170	2,313
Interest & Tranfers															
Interest, Checking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest, Reserve Fund	0	0	5	0	0	5	0	0	5	0	0	5	20	20	18
Interest, Delegates Funds	0	0	0	0	0	5	0	0	5	0	0	0	10	10	3
SUBTOTAL	0	0	5	0	0	10	0	0	10	0	0	5	30	30	22
Other Revenue															
Coffee / Food	0	250	275	150	250	275	0	250	0	275	0	250	1,975	1,975	676
Area RUS Conference	2,470	0	0	0	0	0	0	0	0	0	0	0	2,470	4,200	3,647
SUBTOTAL	2,470	250	275	150	250	275	0	250	0	275	0	250	4,445	6,175	4,323
TOTAL REVENUE	7,616	5,230	5,670	5,920	4,880	6,053	4,170	4,540	6,080	6,485	4,290	4,950	65,884	61,435	57,227

Expense															
Delegate's Expense															
Delegate's International Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	200	
Delegate's Printing	45	545	545	45	45	45	45	45	45	45	45	45	1,540	540	1,594
Delegate's Expense	75	75	100	100	100	100	100	75	75	75	75	75	1,025	1,025	501
Delegate's Travel/Lodging	250	118	720	640	380	266	45	83	233	79	33	83	2,930	2,045	2,154
SUBTOTAL	370	738	1,365	785	525	411	190	203	353	199	153	203	5,495	3,810	4,249
Officer's Travel & Lodging															
Alternate Delegate	250	44	720	40	44	0	45	44	235	72	0	44	1,538	952	1,168

Southern Minnesota Area Assembly 2009 Budget Worksheet

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	08 BUDGET	07 ACTUAL
Area Chairperson	250	44	720	40	44	0	45	44	235	72	0	44	1,538	910	663
Alternate Chairperson	250	44	720	40	44	0	45	44	235	72	0	44	1,538	839	853
Area Secretary	250	44	720	40	44	0	45	44	235	72	0	44	1,538	1,080	1,003
Area Treasurer	250	44	720	40	44	0	45	44	235	72	0	44	1,538	1,497	1,866
Past Delegates	0	100	100	100	100	0	100	100	0	100	0	100	800	800	174
SUBTOTAL	1,250	320	3,700	300	320	0	325	320	1,175	460	0	320	8,490	6,078	5,726
Expected Variance	(325)	(96)	(1,295)	(96)	(96)	0	(98)	(96)	(529)	(161)	0	(96)	(2,887)	1,992	
SUBTOTAL	925	224	2,405	204	224	0	228	224	646	299	0	224	5,603	4,086	
Committee Expenses															
Archives	84	84	84	84	84	84	84	84	84	84	84	84	1,008	1,770	1,626
Archives Strg. & Maint.	450	450	450	450	450	450	450	450	450	450	450	450	5,400	5,400	5,532
Archives Display	0	0	0	290	290	0	0	0	700	290	290	0	1,860	1,800	754
Cooperation w/t Prof. Comty.	45	100	45	45	75	95	50	45	100	50	50	50	750	1,300	6
Correctional Facilities	75	50	75	75	50	50	50	50	75	75	50	75	750	636	87
Contact Desk	90	90	90	90	90	90	90	90	90	90	90	90	1,080	1,080	703
Finance	0	25	0	0	25	0	0	25	0	0	0	25	100	200	64
Finance Letter	175	0	0	175	0	0	175	0	0	175	0	0	700	1,080	525
Grapevine	10	140	170	250	250	0	0	0	5	250	120	0	1,195	960	0
Group Records	40	100	33	3	3	3	3	3	3	3	3	3	200	213	58
Area Directory	0	0	300	0	0	0	0	0	0	0	0	0	300	0	0
Literature	120	10	10	360	10	60	10	15	35	360	15	15	1,020	980	2,271
Newsletter	0	1,300	0	0	1,300	0	0	1,300	0	0	0	1,300	5,200	5,200	4,052
Public Information	420	35	350	500	130	150	300	900	285	60	75	40	3,245	4,245	1,019
State Fair Booth	0	0	725	0	0	725	0	435	0	0	0	0	1,885	1,885	2,126
Remote Comm. & Spec. Needs	25	25	25	25	25	25	25	25	25	25	25	25	300	600	0
Structure	15	25	15	15	25	15	15	15	15	15	15	15	200	180	470
Area Development	200	0	0	100	0	0	0	0	100	0	0	0	400	200	379
Treatment Facilities	170	25	20	0	45	0	20	25	520	550	20	25	1,420	1,770	1,180
Temporary Ct. Desk	90	90	90	90	90	90	90	90	90	90	90	90	1,080	1,080	1,243
Web-Site	0	150	0	0	150	0	0	150	0	0	0	150	600	832	796
SUBTOTAL	2,009	2,699	2,482	2,552	3,092	1,837	1,362	3,702	2,577	2,567	1,377	2,437	28,693	31,411	22,892
Committee Travel & Lodging															
Archives	250	44	720	40	44	0	45	44	235	72	0	44	1,538	876	1,285
Correctional Facilities	250	44	720	40	44	0	45	44	235	72	0	44	1,538	870	791
Cooperation w/t Prof. Comty.	250	44	720	40	44	0	45	44	235	72	0	44	1,538	645	600
Grapevine	250	44	720	40	44	0	45	44	235	72	0	44	1,538	646	44
Grapevine Display	0	0	0	200	200	0	0	0	0	200	20	0	620	620	403
Group Records	250	44	720	40	44	0	45	44	235	72	0	44	1,538	608	264
Literature	250	44	720	40	44	0	45	44	235	72	0	44	1,538	531	453
Literature Display	0	0	0	240	0	0	0	0	0	240	0	0	480	400	614
Newsletter	250	44	720	40	44	0	45	44	235	72	0	44	1,538	1,178	265

Southern Minnesota Area Assembly 2009 Budget Worksheet

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	08 BUDGET	07 ACTUAL
Public Information	250	44	720	40	44	0	45	44	235	72	0	44	1,538	566	1,180
Remote Comm. & Spec. Needs	250	44	720	40	44	0	45	44	235	72	0	44	1,538	688	0
Treatment Facilities	250	44	720	40	44	0	45	44	235	72	0	44	1,538	566	377
Web-Site	250	44	720	40	44	0	45	44	235	72	0	44	1,538	688	691
SUBTOTAL	2,750	484	7,920	880	684	0	495	484	2,585	1,232	20	484	18,018	8,882	6,966
Expected Variance	(908)	(155)	(3,326)	(282)	(226)	0	(158)	(155)	(1,370)	(382)	(6)	(155)	(7,122)	2,665	0
SUBTOTAL	1,843	329	4,594	598	458	0	337	329	1,215	850	14	329	10,896	5,571	6,966
Assembly Fixed Costs															
Insurance	0	0	0	357	0	0	0	0	0	0	0	0	357	357	357
State Filing Fees	0	0	75	0	0	0	0	0	0	0	0	0	75	75	95
Accounting Fees	0	0	0	0	0	0	0	1,000	0	0	0	0	1,000	1,000	995
GSC Contribution (to fund)	100	100	100	100	100	100	100	100	100	100	100	100	1,200	1,200	1,200
Reserve Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	100	100	175	457	100	100	100	1,100	100	100	100	100	2,632	2,632	2,647
Assembly Operating Costs															
Coffee/Food Expense	0	250	275	150	250	275	0	250	0	275	0	250	1,975	1,975	1,543
Meeting Room Rent	0	450	500	600	450	0	125	450	0	550	0	450	3,575	3,250	2,285
Telephone	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Postage	100	100	100	100	100	100	100	100	100	100	100	100	1,200	1,200	1,219
Printing/Copying	100	100	100	100	50	100	0	50	0	100	0	100	800	800	691
Event Taping	0	60	20	25	25	40	0	25	0	25	0	25	245	410	351
Supplies	100	100	100	100	100	100	100	100	100	100	100	100	1,200	1,200	1,173
ASL Interpreting															240
Miscellaneous															48
Office equipment	50	75	75	50	75	75	25	50	50	75	75	75	750	1,450	158
SUBTOTAL	350	1,135	1,170	1,125	1,050	690	350	1,025	250	1,225	275	1,100	9,745	10,285	7,708
Other Expenses															
Delegates Workshop	0	0	0	350	0	0	0	0	0	0	0	0	350	620	55
Area RUS Conference	1,000	100	100	100	100	100	100	100	150	100	220	300	2,470	4,150	5,020
Past Delegate Travel	0	0	0	0	0	0	0	0	0	0	0	0	0	320	0
Uncategorized Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	151
SUBTOTAL	1,000	100	100	450	100	100	100	100	150	100	220	300	2,820	5,090	5,225
TOTAL EXPENSE	6,597	5,325	12,291	6,171	5,549	3,138	2,666	6,683	5,291	5,340	2,139	4,693	65,884	61,435	55,414

Net Income	1,020	(95)	(6,621)	(251)	(669)	2,915	1,504	(2,143)	789	1,145	2,151	257	0	0	1,813
Pink Can Contributions	2,200	2,300	1,900	2,000	2,400	1,800	1,700	1,600	2,200	2,000	2,000	2,400	24,500	21,600	30,645
Pink Can Expense	2,200	2,300	1,900	2,000	2,400	1,800	1,700	1,600	2,200	2,000	2,000	2,400	24,500	21,600	22,716